



Faculty of Arts
School of Languages, Linguistics, Literatures and Cultures

ALMC 204-01
Beginners' Arabic II
Winter 2021

Monday, Wednesday, Thursday, Friday 14:00-14:50 – Online Delivery
(Monday, Wednesday, Friday 14:00-14:50 – synchronous class sessions)
Zoom link for synchronous class sessions will be posted on D2L.

COURSE OUTLINE

INSTRUCTOR'S NAME: Dr. Rachel Friedman

OFFICE HOURS: Via Zoom: Mondays 1:00-2:00 pm and Thursdays 11:00-12:00 noon (Zoom link will be posted on D2L) and by appointment (email to arrange a time).

E-MAIL: rachel.friedman@ucalgary.ca. I will generally respond to e-mails within 48 hours (weekends and holidays excluded).

TELEPHONE NUMBER: (403) 220-5200. E-mail is preferred.

DESCRIPTION

Continuation of Arabic Language and Muslim Cultures 202.

OBJECTIVES

To acquire basic skills in speaking, listening, writing, and reading Modern Standard Arabic and gain foundational knowledge of Arabic vocabulary and grammar as well as Arab cultures.

OUTCOMES

Students will improve their Modern Standard Arabic comprehension and production, aiming for an intermediate low level of proficiency. They will achieve higher levels of listening, speaking, reading, and writing as well as expand their knowledge of vocabulary, grammar, and Arab cultures. Students will gain the vocabulary and tools to understand and produce written and spoken texts with a focus on these topics:

- the past and the future
- the weather
- university study
- telling time
- daily schedules
- expressing feelings.

Upon successful completion of the course, students will be able to discuss these topics in Modern Standard Arabic, aiming at an intermediate low level of proficiency.

REQUIRED COURSE MATERIALS

1. *Al-Kitaab fii Ta'allum al-'Arabiyya: A Textbook for Beginning Arabic: Part One, 3rd edition*, by Kristen Brustad, Mahmoud Al-Batal, and Abbas Al-Tonsi. Washington, DC: Georgetown University Press, 2011.
2. *Answer Key for al-Kitaab fii Ta'allum al-'Arabiyya Part One, 3rd ed.* by Kristen Brustad, Mahmoud Al-Batal, and Abbas Al-Tonsi. 3rd ed. Washington, DC: Georgetown University Press, 2011.



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The textbook and answer key are available in hard copy from the campus bookstore and other online venues. They are also available as e-books to rent or purchase from <https://www.vitalsource.com/>. TFDL also has several hard copies of the textbooks and answer keys available to borrow.

The audio and video resources for *al-Kitaab* are available for free at <https://alkitaabtextbook.com/>.

COURSE NOTES

Prerequisites: ALMC 202 or placement test.

The University of Calgary has a system for Arabic language course placement. Information about course placement can be found at: <https://live-arts.ucalgary.ca/languages-linguistics-literatures-cultures/arabic-language-muslim-cultures/assessment-and-placement>

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This course meets synchronously via Zoom on Mondays, Wednesdays, & Fridays, 14:00-14:50. On Thursdays, there is no class Zoom session. Instead, the weekly schedule (posted on D2L) will let you know what work you have that day. That Thursday work will be completed asynchronously (on your own, at your own pace) by the weekly homework deadline of Friday at midnight.

Important dates (excluding weekly homework, always due Friday at midnight):

Monday January 11	<i>First Zoom class session</i>
Thursday January 28	Quiz 1
Monday February 8	Cultural portfolio 1 due
Thursday February 11	Test 1
February 14-20	<i>Midterm break - no class</i>
Thursday February 25	Quiz 2
Monday March 1	Dialogue due
Thursday March 4	Writing assignment 1
Thursday March 11	Test 2
Monday March 22	Cultural portfolio 2 due
Thursday March 25	Writing assignment 2
Thursday April 1	Quiz 3
Friday April 2	<i>No class - Good Friday</i>
Monday April 5	<i>No class - Easter Monday</i>
Wednesday April 7	Oral presentation due
Wednesday April 14	<i>Last Zoom class session</i>
Thursday April 15	Test 3

Dates are not expected to change but may under extraordinary circumstances.

Guidelines for submitting assignments: Weekly homework assignments are due by Friday at midnight, submitted to the D2L homework dropbox for that week. Writing exercises, cultural portfolio entries, and oral assessments are due to the designated D2L dropbox by midnight on the due date. Each assignment must be submitted to the correct dropbox on D2L to receive credit and feedback. Quizzes and tests will be available for a 24-hour period (midnight to midnight), and students can complete and submit them via D2L anytime during that 24-hour period. Instructor will be available 11:00-12:00 to contact when timed assignments are on Thursdays and 12:00-1:00 when timed assignments are on other days of the week.

Policy for missed/late assignments: A deduction for a late assignment submission will apply, in the absence of a strong reason (such as illness or family emergency). Contact instructor via email as soon as possible to discuss possibilities for making up missed/late assessments.

Zoom class etiquette & guidelines:



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- Students should conduct themselves appropriately during Zoom class sessions.
- Interactions with classmates and instructor should be respectful.
- During class, please only use technology as is relevant to class. Do not use technology for purposes not relevant to class (e.g. checking email and social media). Do not do other work for other classes during our Zoom sessions.
- Please mute yourself when you are not talking, in order to reduce background noise.
- If you are joining the Zoom session from a room that has other people in it, please use headphones when possible.
- Only the student enrolled in the course should participate in the Zoom class session, not other people who may be in the vicinity when the student joins the Zoom session.

Media policy: Most class sessions will not be recorded. On an occasion when a session is recorded, students will be informed at the start of recording and have an opportunity to give consent in Zoom. The recording will only be made available to other students in the course via D2L.

Course evaluation procedure: Course evaluations will be conducted online via D2L.

Technology requirements: Students should be prepared with the following:

- A computer with a supported operating system;
- A web browser;
- Webcam/Camera (built-in or external);
- Microphone and speaker (built-in or external), or headset with microphone;
- Stable internet connection;
- Ability to take a picture (of written Arabic work) using a phone, camera, or other device and upload to D2L.

Note on translation tools: Use of translation tools to complete written assessments and oral presentations for this course is not allowed and constitutes academic dishonesty.

ASSESSMENT

Active class participation: 12%

Homework: 15%

Quizzes (3): 15%

Oral assessments (2): 10%

Cultural portfolio (2 entries): 10%

Tests (3): 30%

Writing exercises (2): 8%

Extra credit: Optional; 0.25% per eligible activity, up to a maximum of 6 activities

There will be no final exam in this course.

Active class participation: Class sessions are your primary venue for practicing and speaking Modern Standard Arabic, and speaking is one of the skills that this course develops. As such, regular participation is key to success in this course. Participation includes speaking up during Zoom class sessions (in main Zoom room and in breakout rooms), volunteering to ask and answer questions, and following instructions. Not abiding by the Zoom etiquette and guidelines listed above will result in a deduction to the participation grade. Participation will be assessed as follows:

A range: Volunteer to speak 3+ times per week in main Zoom room; active participation in breakout rooms

B range: Volunteer to speak 1-2 times per week in main Zoom room; active participation in breakout rooms

C range: Speak only when asked in main Zoom room; inconsistent participation in breakout rooms

D range: Does not consistently speak when asked in main Zoom room and breakout rooms

Homework: Weekly homework assignments will be due each week by Friday at midnight, submitted to the D2L homework Dropbox for that week. Homework is graded for completion, timeliness, self-correction (where applicable), and demonstrating understanding of the material. Homework will be listed on the weekly schedule available on D2L. Late homework will generally be assessed a 10% deduction per day late.



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Quizzes: There will be 3 quizzes during the semester via D2L. Quizzes are designed to take 15 minutes each but will have a time limit of 23 minutes each. Students may use their textbooks and class notes. Consulting other resources during the quizzes (such as online translation tools and other people) is not allowed. Students may choose when during the scheduled 24-hour period (midnight to midnight) to take each quiz.

Tests: There will be 3 tests during the semester via D2L. Tests are designed to take 50 minutes each but will have a time limit of 75 minutes each. Students may use their textbooks and class notes. Consulting other resources during tests (such as online translation tools and other people) is not allowed. Students may choose when during the scheduled 24-hour period (midnight to midnight) to take each test.

Oral assessments: There will be two assessments of speaking skills during the semester: one dialogue and one individual presentation. Students will record themselves speaking, then submit the recording to a D2L dropbox.

Writing assignments: Students will write paragraphs on specified topics and then submit their work to a D2L dropbox. Students may use their textbooks and class notes. Consulting other resources (such as online translation tools and other people) is not allowed; writing assignments must be completed independently.

Cultural portfolio: Students will write accounts of, and reflections on, experiences and activities related to Arab cultures. Writing will be typed and submitted to a D2L dropbox. Specific instructions will be available on D2L and discussed in class.

Extra credit: Eligible activities will be announced via D2L during the semester. Eligible activities may include Arabic conversation hour, guest lectures, and other activities that enhance and strengthen your knowledge of Arabic language and/or Arab cultures.

GRADING SCALE

96–100% A+	80-84.99% B+	65-69.99% C+	53-54.99% D+
90-95.99% A	75-79.99% B	60-64.99% C	50–52.99% D
85-89.99% A-	70-74.99% B-	55-59.99% C-	49.99% and below F

INTEGRITY AND CONDUCT

All members of the University community have a responsibility to familiarize themselves with the Statement on Principles of Conduct, and to comply with the University of Calgary Code of Conduct and Non-Academic Misconduct policy and procedures (available at: <http://www.ucalgary.ca/pubs/calendar/current/k.html>).

Academic misconduct

1. **Plagiarism** is a serious offence, the penalty for which is an F on the assignment and possibly also an F in the course, academic probation, or requirement to withdraw. Plagiarism exists when:
 - a) the work submitted or presented was done, in whole or in part, by an individual other than the one submitting or presenting the work (this includes having another impersonate the student or otherwise substituting the work of another for one's own in an examination or test);
 - b) parts of the work are taken from another source without reference to the original author;
 - c) the whole work (e.g., an essay) is copied from another source, and/or
 - d) a student submits or presents work in one course which has also been submitted in another course (although it may be completely original with that student) without the knowledge of or prior agreement of the instructor involved.

While it is recognized that scholarly work often involves reference to the ideas, data and conclusions of other scholars, intellectual honesty requires that such references be explicitly and clearly noted."

Plagiarism occurs not only when direct quotations are taken from a source without specific acknowledgement but also when original ideas or data from the source are not acknowledged. A bibliography is insufficient to establish which portions of the student's work are taken from external sources; footnotes or other recognized forms of citation must be used for this purpose.



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2. **Cheating** at tests or examinations includes but is not limited to dishonest or attempted dishonest conduct such as speaking to other candidates or communicating with them under any circumstances whatsoever; bringing into the examination room any textbook, notebook, memorandum, other written material or mechanical or electronic device not authorized by the examiner; writing an examination or part of it, or consulting any person or materials outside the confines of the examination room without permission to do so, or leaving answer papers exposed to view, or persistent attempts to read other students' examination papers.

3. **Other academic misconduct** includes, but is not limited to, tampering or attempts to tamper with examination scripts, class work, grades and/or class records; failure to abide by directions by an instructor regarding the individuality of work handed in; the acquisition, attempted acquisition, possession, and/or distribution of examination materials or information not authorized by the instructor; the impersonation of another student in an examination or other class assignment; the falsification or fabrication of clinical or laboratory reports; the non-authorized tape recording of lectures.

4. Any student who voluntarily and consciously aids another student in the commission of one of these offences is also guilty of academic misconduct.

INTELLECTUAL PROPERTY AND COPYRIGHT LEGISLATION

Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may not be reproduced, redistributed or copied without the explicit consent of the instructor. All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (<https://www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf>) and requirements of the Copyright Act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy.

FREEDOM OF INFORMATION AND PRIVACY (FOIP) ACT

Graded assignments will be retained by the Department for three months and subsequently sent for confidential shredding. Final examinations will be kept for one calendar year and subsequently sent for confidential shredding. Said material is exclusively available to the student and to the department staff requiring to examine it. Please see <https://www.ucalgary.ca/legalservices/foip> for complete information on the disclosure of personal records.

ACADEMIC ACCOMMODATIONS

It is the student's responsibility to request academic accommodations according to the University policies and procedures listed below. The student accommodation policy can be found at: <https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations>.

Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities (<https://www.ucalgary.ca/policies/files/policies/procedure-for-accommodations-for-students-with-disabilities.pdf>.)

Students needing an Accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to their Instructor or the Department Head/Dean or to the designated contact person in their Faculty.

FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES

Have a question, but not sure where to start?

The Arts Students' Centre is the overall headquarters for undergraduate programs in the Faculty of Arts. The key objective of this office is to connect students with whatever academic assistance they may require.

In addition to housing the Associate Dean (Undergraduate Programs and Student Affairs) and the Associate Dean (Teaching, Learning & Student Engagement), the Arts Students' Centre is the specific home to:



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- Program advising
- Co-op Education Program
- Arts and Science Honours Academy
- Student Help Desk

Location: Social Sciences Room 102

Phone: 403-220-3580

Email: ascarts@ucalgary.ca

Website: arts.ucalgary.ca/undergraduate.

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at 403-210-ROCK [7625] or visit them at the MacKimmie Block.

Contacts for the Students' Union Representative for the Faculty of Arts: arts1@su.ucalgary.ca, arts2@su.ucalgary.ca, arts3@su.ucalgary.ca, arts4@su.ucalgary.ca.

INTERNET AND ELECTRONIC COMMUNICATION DEVICES

Devices such as laptops, palmtops and smartbooks are allowed provided that they are used exclusively for instructional purposes and do not cause disruption to the instructor and to fellow students. Cellular telephones, blackberries and other mobile communication tools are not permitted and must be switched off.

SUPPORT AND RESOURCES

Links to information that is not course-specific related to student wellness and safety resources can be found on the Office of the Registrar's website: <https://www.ucalgary.ca/registrar/registration/course-outlines>.