



Faculty of Arts
School of Languages, Linguistics, Literatures and Cultures

CHIN301
Continuing Chinese I
Fall 2021
MWF 10:00 - 10:50
Web-based section
COURSE OUTLINE

INSTRUCTOR'S NAME: Wei Cai

OFFICE HOURS: Please contact instructor by email.

E-MAIL: wcai@ucalgary.ca *I will respond to e-mails within 48 hours during weekdays.*

TELEPHONE NUMBER: 403 220 8590

DESCRIPTION

Further acquisition of Chinese characters, and the development of conversational skills through reading and discussion of selected Chinese texts. Structural analysis of normal speech patterns. Preparation of written assignments. A continuation of Chinese 207.

REQUIRED COURSE MATERIALS

1. Integrated Chinese, Level 1, Part 2/ Textbook (Cheng & Tsui Company) ISBN: 9780887276705
2. Integrated Chinese, Level 1, Part 2/ Workbook (Cheng & Tsui Company) ISBN: 9780887276743

RECOMMENDED COURSE MATERIALS

3. Integrated Chinese, Level 1, Part 2/ Textbook and Workbook Audio CD set (Cheng & Tsui Company) ISBN: 9780887276774
4. Integrated Chinese, Level 1, Part 2/ Character Workbook (Cheng & Tsui Company, Inc.) ISBN: 9780887276767
5. A Chinese/English-English/Chinese dictionary

TECHNOLOGY REQUIREMENTS FOR STUDENTS

- A computer with a supported operating system, as well as the latest security, and malware updates.
- A current and updated web browser.
- Webcam/Camera (built-in or external).
- Microphone and speaker (built-in or external), or headset with microphone.
- Current antivirus and/or firewall software enabled.
- Stable internet connection

COURSE NOTES

- A detailed course schedule will be provided on the first day of class.
- Students are expected to attend and participate in all sessions. It is the students' responsibility to inquire all the information they miss during their absences.
- Classes will start on September 8 (Wednesday) and end on December 8 (Wednesday). There are no classes on the following days: October 11 (Monday), November 8 (Monday), November 10 (Wednesday) and November 12 (Friday).
- Use D2L for submission of course assignments and assessments. Each file should be named with the student's first and last names. Please keep the confirmation of submission when uploading your file to the D2L drop box.



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- Your university email will be used to correspond regarding this course.
- D2L will be used to distribute information. It is the students' responsibility to check all course related information on D2L.
- Assessments that are worth 10% or less of will be completed in a 50-minute class period.
- Technology requirements for reviewed tests are a computer, webcam/camera, and stable internet connection.
- A deduction of 10% of the mark will be applied for a late assignment each day; an assignment will not be accepted after three days from the due day.
- Please let your instructor know immediately if you cannot meet the deadlines specified, so that the instructor can work with you to consider alternative dates/assessments.
- If you have any questions related to this course, please send an e-mail to the instructor.

ASSESSMENT

- I. Oral Work (26%)
 - Group oral performance (7%) (October 25)
 - Individual speech (7%) (December 6 and 8)
 - Interview (6%) (October 13)
 - Videoconferences (6%) (September 22, 24 and November 24, 26)
- II. Written Work (34%)
 - Take-home composition (7%) (October 1)
 - In-class composition (7%) (November 19)
 - Lab assignments (10%) (to be announced in class)
 - Take-home assignments (5%) (to be announced in class)
 - Online discussions (5%) (to be announced in class)
- III. Tests (25%) (October 4, November 17 and December 3)
- IV. Quizzes (15%) (to be announced in class)

GRADING SCALE

A+: 96-100	A: 92-95	A-: 88-91
B+: 83-87	B: 78-82	B-: 73-77
C+: 70-72	C: 65-69	C-: 60-64
D+: 55-59	D: 50-54	F: 0-49

INTEGRITY AND CONDUCT

All members of the University community have a responsibility to familiarize themselves with the Statement on Principles of Conduct, and to comply with the University of Calgary Code of Conduct and Non-Academic Misconduct policy and procedures (available at: <http://www.ucalgary.ca/pubs/calendar/current/k.html>).

Academic misconduct

Academic Misconduct refers to student behavior which compromises proper assessment of a student's academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor's expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.

For information on the Student Academic Misconduct Policy and Procedure please visit: <https://ucalgary.ca/policies/files/policies/student-academic-misconduct-policy.pdf>, and <https://ucalgary.ca/policies/files/policies/student-academic-misconduct-procedure.pdf>

Additional information is available on the Academic Integrity Website at <https://ucalgary.ca/student-services/student-success/learning/academic-integrity>

INTELLECTUAL PROPERTY AND COPYRIGHT LEGISLATION

Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may not be reproduced, redistributed or copied without the explicit consent of the instructor. All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright



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(<https://www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf>) and requirements of the Copyright Act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy.

FREEDOM OF INFORMATION AND PRIVACY (FOIP) ACT

Graded assignments will be retained by the Department for three months and subsequently sent for confidential shredding. Final examinations will be kept for one calendar year and subsequently sent for confidential shredding. Said material is exclusively available to the student and to the department staff requiring to examine it. Please see <https://www.ucalgary.ca/legalservices/foip> for complete information on the disclosure of personal records.

ACADEMIC ACCOMMODATIONS

It is the student's responsibility to request academic accommodations according to the University policies and procedures listed below. The student accommodation policy can be found at: <https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations>.

Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities (<https://www.ucalgary.ca/policies/files/policies/procedure-for-accommodations-for-students-with-disabilities.pdf>.)

Students needing an Accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to their Instructor or the Department Head/Dean or to the designated contact person in their Faculty.

FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES

Have a question, but not sure where to start?

The Arts Students' Centre is the overall headquarters for undergraduate programs in the Faculty of Arts. The key objective of this office is to connect students with whatever academic assistance they may require.

In addition to housing the Associate Dean (Undergraduate Programs and Student Affairs) and the Associate Dean (Teaching, Learning & Student Engagement), the Arts Students' Centre is the specific home to:

- Program advising
- Co-op Education Program
- Arts and Science Honours Academy
- Student Help Desk

Location: Social Sciences Room 102

Phone: 403-220-3580

Email: ascarts@ucalgary.ca

Website: arts.ucalgary.ca/undergraduate.

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at 403-210-ROCK [7625] or visit them at the MacKimmie Block.

Contacts for the Students' Union Representative for the Faculty of Arts: arts1@su.ucalgary.ca, arts2@su.ucalgary.ca, arts3@su.ucalgary.ca, arts4@su.ucalgary.ca.

INTERNET AND ELECTRONIC COMMUNICATION DEVICES

Devices such as laptops, palmtops and smartbooks are allowed provided that they are used exclusively for instructional purposes and do not cause disruption to the instructor and to fellow students. Cellular telephones, blackberries and other mobile communication tools are not permitted and must be switched off.



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SUPPORT AND RESOURCES

Links to information that is not course-specific related to student wellness and safety resources can be found on the Office of the Registrar's website: <https://www.ucalgary.ca/registrar/registration/course-outlines>.