



**FACULTY OF ARTS
DEPARTMENT OF FRENCH, ITALIAN AND SPANISH**

DU PARAGRAPHE À LA DISSERTATION, FREN 415.03 L01

Winter 2014

Location : CHD 425 Days : TR 15:30-16:45

INSTRUCTOR'S NAME and E-MAIL: Dr. Pierre-Yves Mocquais; mocquais@ucalgary.ca

OFFICE LOCATION and TELEPHONE : CHD 325 – 403-220-6384

OFFICE HOURS/PERMANENCE : Mardi et jeudi de 14h à 15h ou sur rendez-vous

DESCRIPTION ET OBJECTIFS DU COURS

I. Description du cours

Le cours est essentiellement un apprentissage de la rédaction et de l'expression raisonnées mettant l'accent sur la recherche de la précision dans l'expression écrite et orale.

II. Objectifs du cours

Un des principaux objectifs du cours consistera à comprendre et à apprendre comment écrire et comment présenter oralement en contexte universitaire : théorie et pratique des différents types de textes et de discours, composantes du texte, méthodologies, apprendre à résumer des textes ou à en rendre compte, construire un raisonnement logique à partir d'un plan, production de textes et de présentations orales raisonnés et réfléchis.

Un second objectif, lié au premier, sera de familiariser les étudiants à des techniques de synthèse qui leur permettent de développer des qualités méthodiques d'analyse et de reconstruction.

Le cours mettra aussi l'accent sur certains aspects pratiques de cet apprentissage en dehors du contexte strictement universitaire : techniques d'expression dans les différents contextes socioprofessionnels les plus courants tant en communication écrite qu'orale; rédaction de documents et informations nécessaires à la vie estudiantine et professionnelle comme la recherche et l'organisation des documents ; lettres de motivation ; synthèse de documents ; etc.

PREREQUISITE:

French 317 ou autorisation du Département.

DISTRIBUTION OF GRADES

1. Un travail en classe	10%
2. Deux travaux à la maison (un compte-rendu et un résumé : 2 X 10%)	20%
3. Une présentation orale	20%
4. Un travail au Centre d'écriture	10%
5. Dissertation d'application des connaissances (5 pages)	20%
6. Examen final	20%

Présentation des travaux écrits : Calibri 12, Interligne 1,5 ; marges : 2,5cm

Les travaux à la maison et la dissertation finale pourront être soumis électroniquement.

GRADING SCALE

A+ = 96-100; A = 90-95; A- = 85-89; B+ = 80-84; B = 76-79; B- = 72-76; C+ = 70-72; C = 65-69; C- = 60-64; D+ = 55-59; D = 50-54; F = <50%. Le système de notation officiel (A = 4; B = 3; C = 2; D = 1) sera appliqué pour le calcul final des notes.

REQUIRED TEXTS

Claire Charnet, Jacqueline Robin-Nipi, *Rédiger un résumé, un compte-rendu, une synthèse*, 1997, 2002, Hachette, (ISBN : 2-01155091-2)
Georges-Vincent Fournier, *La dissertation*, 1998, Éditions CEC (ISBN: 978-2-7617-1529-4)

RECOMMENDED TEXTS AND MATERIALS

Maurice Grévisse, *Précis de grammaire française*, 1995, Duculot, Louvain la Neuve.

Anne Gagnon, Carl Perrault, Huguette Maisonneuve, *Guide des Procédés d'écriture*, 2007, Éditions du Renouveau Pédagogique (ISBN: 978-2-7613-2430-4)

COURSE NOTES

Format du cours : Le cours consistera en une combinaison de cours magistraux et d'exercices en classe individuels et en groupes. L'accent sera mis sur la pratique de la rédaction de textes raisonnés et réfléchis.

Late assignments and missed tests policy: No late assignments will be accepted unless prior arrangements have been made with the professor and valid justification has been provided (medical certificate, proof of earthquake, etc.). This course includes in-class tests and/or presentations. Students will not be able to write missed tests at other dates and times than the prescribed set dates and times unless request is made in writing and valid justification is provided.

ACADEMIC MISCONDUCT

1. **Plagiarism** is a serious offence, the penalty for which is an F on the assignment and possibly also an F in the course, academic probation, or requirement to withdraw. Plagiarism exists when:

- the work submitted or presented was done, in whole or in part, by an individual other than the one submitting or presenting the work (this includes having another impersonate the student or otherwise substituting the work of another for one's own in an examination or test);
- parts of the work are taken from another source without reference to the original author;
- the whole work (e.g., an essay) is copied from another source, and/or
- a student submits or presents work in one course which has also been submitted in another course (although it may be completely original with that student) without the knowledge of or prior agreement of the instructor involved.

While it is recognized that scholarly work often involves reference to the ideas, data and conclusions of other scholars, intellectual honesty requires that such references be explicitly and clearly noted." Plagiarism occurs not only when direct quotations are taken from a source without specific acknowledgement but also when original ideas or data from the source are not acknowledged. A bibliography is insufficient to establish which portions of the student's work are taken from external sources; footnotes or other recognized forms of citation must be used for this purpose.

2. **Cheating** at tests or examinations includes but is not limited to dishonest or attempted dishonest conduct such as speaking to other candidates or communicating with them under any circumstances whatsoever; bringing into the examination room any textbook, notebook, memorandum, other written material or mechanical or electronic device not authorized by the examiner; writing an examination or part of it, or consulting any person or materials outside the confines of the examination room without permission to do so, or leaving answer papers exposed to view, or persistent attempts to read other students' examination papers.

3. **Other academic misconduct** includes, but is not limited to, tampering or attempts to tamper with examination scripts, class work, grades and/or class records; failure to abide by directions by an instructor regarding the individuality of work handed in; the acquisition, attempted acquisition, possession, and/or distribution of examination materials or information not authorized by the instructor; the impersonation of another student in an examination or other class assignment; the falsification or

fabrication of clinical or laboratory reports; the non-authorized tape recording of lectures.
4. Any student who voluntarily and consciously aids another student in the commission of one of these offences is also guilty of academic misconduct.

DISABILITIES AND ACADEMIC ACCOMMODATION

It is the student's responsibility to request academic accommodations. Students with a documented disability who may require academic accommodation and have not registered with the Disability Resource Centre should contact their office at 220-8237. Students who have not registered with the Disability Resource Centre are not eligible for formal academic accommodation. Students also required to discuss their needs with the instructor no later than fourteen (14) days after the start of this course.

EMERGENCY EVACUATION ASSEMBLY POINTS

Craigie Hall: Professional Faculties food court (alternate: Education Block food court)
Education Block and Tower: Scurfield Hall atrium (alternate: Professional Faculties food court)
Kinesiology: north courtyard, MacEwan Student Centre (alternate: University Theatres lobby)
For the complete list of assembly points please consult
<http://www.ucalgary.ca/emergencyplan/assemblypoints>

FREEDOM OF INFORMATION AND PRIVACY (FOIP) ACT

Graded assignments will be retained by the Department for three months and subsequently sent for confidential shredding. Final examinations will be kept for one calendar year and subsequently sent for confidential shredding. Said material is exclusively available to the student and to the department staff requiring to examine it.

Please see <http://www.ucalgary.ca/secretariat/privacy> for complete information on the disclosure of personal records.

INTERNET AND ELECTRONIC COMMUNICATION DEVICES

Devices such as laptops, palmtops and smartbooks are allowed provided that they are used exclusively for instructional purposes and do not cause disruption to the instructor and to fellow students. Cellular telephones, blackberries and other mobile communication tools are not permitted and must be switched off.

SAFEWALK

To request a Safewalk escort anywhere on campus, 24 hours a day and seven days a week, please call 403-220-5333 or use one of the Help Phones.

Web: <http://www.ucalgary.ca/security/safewalk>

STUDENT UNION INFORMATION

Representatives and contact details: <http://www.su.ucalgary.ca/page/affordability-accessibility/SLC>

Student Ombudsman: <http://www.ucalgary.ca/provost/students/ombuds/role>

Wellness Centre: <http://www.ucalgary.ca/wellnesscentre/>

USRI

At the University of Calgary, student feedback through the Universal Student Ratings of Instruction (USRI) surveys provides valuable information to help with evaluating instruction, enhancing learning and teaching, and selecting courses (www.ucalgary.ca/usri). These evaluations are held when a course totals eight or more registrants. Your responses make a difference - please participate in the USRI Surveys.

WRITING ACROSS THE CURRICULUM

Writing skills should cross all disciplines. Students are expected to do a substantial amount of writing in their courses and, where appropriate, instructors can and should use writing and the grading thereof as a factor in the evaluation of student work. The services provided by the Writing Centre in the Effective Writing Office (<http://www.efwr.ucalgary.ca/>) can be utilized by all undergraduate and graduate students who feel they require further assistance.