Faculty of Arts
School of Languages, Linguistics, Literatures and Cultures

JPNS 205-L02
Beginners' Japanese I
Spring 2023
Class schedule and delivery method
Lectures (synchronous) - M.W. F. 12:30 -15:05
Lab (asynchronous) – Th 12:00-13:45

COURSE OUTLINE

INSTRUCTOR'S NAME: Hinako Ishikawa

OFFICE LOCATION: CHC 120   **OFFICE HOURS:** Mon. & Wed. 11:45-12:15 or by appointment

E-MAIL: hinako.ishikawa@ucalgary.ca
        Your instructor will reply to your email within 48hours during weekdays.

OFFICE TELEPHONE NUMBER: 403-220-6185   *Email is preferable.*

DESCRIPTION

Due to unforeseen and unprecedented days ahead of us due to the Covid-19 evolution, there may be possibilities of some changes of the delivery and assessment methods during the term. All students who are registering in this course are required to study daily at least 30 mins to 1 hour to complete this course. This course will be designed for students who are dedicated and are willing to make efforts to improve their Japanese. The instructor will use D2L to distribute materials and correspond with students. It is mandatory for students to check D2L and be alert to all information delivered by the instructor. Communicating and working with others are very important to improve language, therefore, students will be required to work in pairs or a small group in or outside of class depending on activities. All students are asked to be aware of showing full respect for each other whenever working with others.

Basic concepts of modern Japanese. Reading and writing of characters, essentials of grammar, basic vocabulary, and oral drills on normal speech patterns.
Textbook (Genki book 1) Lessons 1-6 (both Conversation & Grammar and Reading & Writing) will be covered.

Prerequisites: None but Not open to students with Japanese 30.

OBJECTIVES

The main objective of this course is to build up four basic skills in Japanese: listening, speaking, reading, and writing.

OUTCOMES

- After successfully completing Japanese 205, the students will be able to: identify a culturally appropriate manner such as greetings, gestures and body language in Japanese culture.
- Demonstrate the knowledge of simple grammatical structures by orally communicating in Japanese on familiar topics listed in Course Content below.
- Perform basic communicative acts on limited topics listed below.
- Comprehend simple texts written in hiragana, katakana and kanji learned from Lesson 1 to Lesson 6 of the Genki textbook.
- Demonstrate the knowledge of hiragana, katakana and kanji by writing simple phrases using hiragana, katakana and kanji learned from Lesson 1 to Lesson 6 of the Genki textbook.

- Discriminate and produce Japanese pronunciation accurately including short and long vowels and single and double consonants.

REQUIRED COURSE MATERIALS

- GENKI: An Integrated Course in Elementary Japanese I [**Third Edition**] by E. Banno, Y. Ikeda. Y. Ohno, C. Shinagawa. K.Tokashiki. The Japan Times   ISBN: 978-4-7890-1730-5
- GENKI: An Integrated Course in Elementary Japanese Workbook I [**Third Edition**] E. Banno, Y. Ikeda. Y. Ohno, C. Shinagawa. K.Tokashiki The Japan Times ISBN: 978-4-7890-1731-2

Notes: All Course materials except the textbook and the workbook will be posted in D2L. It is students' responsibility to access all course related materials.

Technology and other requirements to take this course:

- Camera to take photos of your work and record your performance for communication and evaluation purposes.
- Internet connection for class works assignments and projects
- Papers and pens to write by hand.
- OneNote and Google Drive to share files – Please inform the instructor if you are not able to access Google in advance.
- APP (See details on D2L)

Technology Requirements

https://elearn.ucalgary.ca/technology-requirements-for-students/
To successfully engage in their learning experiences at the University of Calgary, *students taking "in-person" classes are strongly recommended to have the following technology to be able to properly access to D2L, complete quizzes/tests, and work on the projects.*

- A computer with a supported operating system, as well as the latest security, and malware updates
- A current and updated web browser
- Webcam/Camera (built-in or external)
- Microphone and speaker (built-in or external), or headset with microphone
- Current antivirus and/or firewall software enabled
- Stable Internet connection

RECOMMENDED COURSE MATERIALS

- Oto Navi (Genki Textbook Listening Audio App)
- Publisher's website
- Genki Online (Self-Study Room)
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COURSE NOTES

Important Dates:

- **The first class: Wednesday, May 3**
- The last day to add/swap/drop a class: Tuesday, May 9
- End of class (also withdraw date): Tuesday, June 15
- No class: Monday, May 22 (Victoria Day)

- All other relevant dates will be included in the Course Schedule and the instructions on D2L

University Academic Calendar:

https://www.ucalgary.ca/pubs/calendar/current/academic-schedule.html

TEST/PROJECT DUE DATES	
o Dates are not expected to change, but it may happen under extraordinary circumstances. o TEST A is online. TEST B is in-class writing test. o The instructor will be available to answer questions via e-mail from 10 am to 2 pm on the day when the assignment is due. (The response may be delayed depending on the teaching hours and the volume of the emails on that day.)	
May 3 (Wed)	First class session
May 8 (Mon)	Project 1: In-Class Review Project with classmates 5/8, 5/12, 5/19, 5/26, 6/5
May 15 (Mon)	TEST 1-B and Reading Test
May 18 (Thu) May 19 (Fri)	TEST 1-A (L1-L2) available at 9 am (via D2L Quiz) Due: 9 am on May 19 (Fri)
May 29 (Mon)	Test 2-B and Oral Test
June 1 (Thu) June 2 (Fri)	TEST 2-A (L3-L4) available at 9 am (via D2L Quiz) Due: 9 am on June 2 (Fri)
June 7 (Thu)	Project 2: In-Class Writing assignment
June 12 (Mon)	TEST 3-B
June 12 (Mon) June 13 (Tue)	TEST 3-A (L5-L6) available at 9 am (via D2L Quiz) Due: 9 am on June 14 (Tue)
June 13 (Tue)	Project 2: Video presentation video Due: 11:30 p.m.

General Course Information:

- Students are expected to attend and participate in all lectures. The lectures will give students opportunities to have further understanding of the new materials, practice new grammar points and review grammar points from previous lecture by speaking and listening to the instructor as well as interacting with other students.
- Labs are scheduled on Thursday for this course. Students must access the tasks online during the lab schedule and complete them before the deadline. Online portions of the unit tests will be assigned during the lab, as well.
- Be prepared to use Genki textbook in class. Taking notes by hand will help you to memorize words and particularly Kanji.

- Students are strongly encouraged to bring a laptop computer or a tablet to fully participate in activities in class.
- All course materials are in D2L and students have responsibility to follow the course as indicated in D2L.

Participation

- This course is in-person course and students must attend the lectures.
- "Participation" here includes regular attendance, active participation during the lecture, and preparation for the coming lectures (including homework and daily practice). These are essential to complete this course successfully since quizzes, tests, assignments, and projects are all aligned to class activities to maximize one's language learning. During the lectures, students are strongly encouraged to make voluntary remarks/responses and actively participate in the pair/group work.

Guidelines for submitting assignments, Homework and expectations for writing quality:

- All assignments and projects have individual deadlines.
- Listening, Reading, Speaking and Writing skills will be assessed in various ways.
- Quizzes are closed textbook. Once you open a quiz, it will have to be completed within a short, fixed time limit.
- Missed Tests and Quizzes cannot be rescheduled.
- There will be appointment-based tests with the instructor. Students have responsibility to take those exams at the assigned time. Please email your instructor if the timing will not work for you (e.g., Childcare or other reasons). No show without prior contact will be subject to zero points.
- All course work – assignments, projects and homework must be done by yourself. The works will be assessed on technical accuracy (grammar, spelling, word choice) and content/creativity. Note that online translators or other composition aids are not permitted; their use constitutes a violation of academic honesty. Please read Academic misconduct below.
- Homework will be graded on a pass/fail basis. Due dates are indicated in D2L.

Policy in case of missed or late assignments

When you are missing or can't complete any graded coursework such as tests, quizzes, and assignments(projects) in time with a legitimate reason, you must communicate with your course instructor PRIOR to the event or the deadline. Failing to do that will result in no make-up or extension.

Guidelines for tests/quizzes/assignments

Unit Tests
There are 3-unit tests, and these are CLOSED textbook. Each unit test consists of a written test section (Part B) and an online test section (Part A). You have only ONE attempt, and once you start a test, you must complete it within a fixed time limit (50-60 min). However, you can choose when to start your test within 24-hour access window. For all the unit tests, extensions of the accessing time (online test only) and make-ups are NOT allowed, unless you have a legitimate reason including a serious accident, illness, and so forth.

Oral/Speaking/Reading Test
Oral/Speaking/Reading test is a solo(/pair) interview-style test and will be scheduled during the class and outside of the class hour by appointments. More details will be provided later in the course. Make-ups and

alternative date/time are <u>NOT</u> allowed, unless you have a legitimate reason including a serious accident, illness, and so forth.

Quizzes
These quizzes are <u>CLOSED textbook</u> via D2L quiz. Once you start a quiz, you must complete it within a short, fixed time limit (5-15 min). However, you have an <u>UNLIMITED number of attempts</u> before the due date. The questions will be shuffled and switched each time you attempt. Repeat the quiz to understand better. Make-ups and extensions of the accessing time are <u>NOT</u> allowed, unless you have a legitimate reason including a serious accident, illness, and so forth.

Projects
The projects are take-home projects/in-class. Project 1 is a review project. You make review materials with your classmates during the class.

Project 2 has three components (In-class writing assignments/ presentations/ peer reflections). All these tasks must be handed in by the deadline in-person or via D2L. The extension of the deadlines is <u>NOT</u> allowed, unless you have a legitimate reason including a serious accident, illness, and so forth. Late submissions will be accepted for only writing assignments and presentations. Each late submission will be subject to a 5% deduction per day. No submission will be accepted if more than 1 week has past and will result in a grade of zero, unless you have a legitimate reason including a serious accident, illness, and so forth. Note: If you need to submit after the due date, please email to your instructor to re-open the submission files since all files will be closed on the due date.

Homework
Homework will be graded on a pass/fail basis and must be handed in by the deadline in-person, via D2L, or other type of tools like Google Forms. The extension of the deadlines is <u>NOT</u> allowed, unless you have a legitimate reason including a serious accident, illness, and so forth.   For the course tasks in this section (excluding the quiz tasks mentioned right above), late submissions will be accepted up to 3 days and subjected to a 50% deduction. No submission will be accepted if more than 3 days have past and will result in a grade of zero, unless you have a legitimate reason including a serious accident, illness, and so forth. Note: If you need to submit after the due date, please email to your instructor to re-open the submission files since all files will be closed on the due date.

Course expectations

- It is YOUR responsibility to check the class schedule and all the information on D2L frequently so as not to miss any upcoming quizzes, tests, projects, and assignments.
- It is YOUR responsibility to read well and follow the assignment instructions provided on D2L. Submissions without following instructions will result in a grade of zero or some deduction.
- It is YOUR responsibility to keep up with what you have missed during the class (including assignments) from your own absence.
- This is a fast-paced (6-week) course. On top of regular lecture time, you are required to spend about 3.5 hours/week to complete all the assigned lab and other asynchronous tasks. For your own daily self-study, at least 1-2 hours/day is required to follow this course successfully. Further time commitment may be required to complete projects and special assignments.
- You are required to learn new vocabulary prior to each lesson and the targeted grammar points prior to each class.
- You are required to keep practicing *kana, Kanji* and new vocabulary on a daily basis.
- You are strongly recommended to use the audio study aid that comes with the textbook/workbook when you self-study. Other study aid materials will be provided in D2L.

You are strongly encouraged to monitor your learning process in D2L. Self-reflection task might be assigned to improve student's learning experience.

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Examinations and Tests
 https://www.ucalgary.ca/pubs/calendar/current/g.html

Integrity and Conduct
http://www.ucalgary.ca/pubs/calendar/current/k.html

ASSESSMENT

 *There will be **No Final Examination** scheduled by the Registrar.

Tests [**52**%]:

 [30%] 3 Unit Online Tests (Test1-A, Test 2-A and Test 3-A) [10% x 3]

 [9%] 3 Writing tests (Test 1-B, Test 2-B and Test 3-B) [3% x 3]

 [6%] Reading Test

 [7%] Solo speaking test (Interview-style)

Quizzes [**13**%]:

 [6%] 6 Vocabulary quizzes: [1% x 6]

 [7%] 7 other quizzes: Hiragana, Katakana, 4 Kanji and Te-form [1% x 7]

Projects [**26**%]:

 [5%] Project 1: In-Class Review Project with classmates 1%x 5 times

 [21%] Project 2: In-Class Writing assignment [10%], Presentation [10%] and Peer Reflection [1%]

Homework [**9**%]:

 [6%] Flipped Class Video Notes 0.5% x 12 times. (12 Notes in total)

 [3%] Self-Reflection Form 0.5% x 6 times

<u>Notes</u>

- Listening, Reading, Speaking and Writing skills will be assessed in various ways.
- All course work – tests, quizzes, assignments, and projects must be done by yourself.
- Support from someone else and the use of the translating tools are strictly prohibited in completing writing assignment. Each student must be the one who creates all the content of the writing assignment.

Please read the **Academic Integrity and conduct** statement below.

GRADING SCALE

A+ 97- 100%	B+ 82 – 87.9	C+ 68 – 71.9	D+ 55 – 59.9
A 92 – 96.9	B 77 – 81.9	C 64 – 67.9	D 50 – 54.9
A− 88 – 91.9	B− 72 – 76.9	C− 60 – 63.9	F 0 – 49.9

INTEGRITY AND CONDUCT
All members of the University community have a responsibility to familiarize themselves with the Statement on Principles of Conduct, and to comply with the University of Calgary Code of Conduct and Non-Academic Misconduct policy and procedures (available at: http://www.ucalgary.ca/pubs/calendar/current/k.html).

Academic misconduct
Academic Misconduct refers to student behavior which compromises proper assessment of a student's academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor's expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.

For information on the Student Academic Misconduct Policy and Procedure please visit: https://ucalgary.ca/policies/files/policies/student-academic-misconduct-policy.pdf, and https://ucalgary.ca/policies/files/policies/student-academic-misconduct-procedure.pdf

Additional information is available on the Academic Integrity Website at https://ucalgary.ca/student-services/student-success/learning/academic-integrity

INTELLECTUAL PROPERTY AND COPYRIGHT LEGISLATION
Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may not e reproduced, redistributed or copied without the explicit consent of the instructor. All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (https://www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf) and requirements of the Copyright Act (https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy.

FREEDOM OF INFORMATION AND PRIVACY (FOIP) ACT
Graded assignments will be retained by the Department for three months and subsequently sent for confidential shredding. Final examinations will be kept for one calendar year and subsequently sent for confidential shredding. Said material is exclusively available to the student and to the department staff requiring to examine it. Please see https://www.ucalgary.ca/legalservices/foip for complete information on the disclosure of personal records.

ACADEMIC ACCOMMODATIONS
It is the student's responsibility to request academic accommodations according to the University policies and procedures listed below. The student accommodation policy can be found at: https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations.

Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities (https://www.ucalgary.ca/policies/files/policies/procedure-for-accommodations-for-students-with-disabilities.pdf.)

Students needing an Accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to their Instructor or the Department Head/Dean or to the designated contact person in their Faculty.

FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES
Have a question, but not sure where to start?
The Arts Students' Centre is the overall headquarters for undergraduate programs in the Faculty of Arts.
The key objective of this office is to connect students with whatever academic assistance they may require.

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In addition to housing the Associate Dean (Undergraduate Programs and Student Affairs) and the Associate Dean (Teaching, Learning & Student Engagement), the Arts Students' Centre is the specific home to:
· Program advising
· Co-op Education Program
· Arts and Science Honours Academy
· Student Help Desk
 Location: Social Sciences Room 102
Phone: 403-220-3580
Email: ascarts@ucalgary.ca
Website: arts.ucalgary.ca/undergraduate.

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at 403-210-ROCK [7625] or visit them at the MacKimmie Block.

Contacts for the Students' Union Representative for the Faculty of Arts: arts1@su.ucalgary.ca, arts2@su.ucalgary.ca, arts3@su.ucalgary.ca, arts4@su.ucalgary.ca.

INTERNET AND ELECTRONIC COMMUNICATION DEVICES
Devices such as laptops, palmtops and smartbooks are allowed provided that they are used exclusively for instructional purposes and do not cause disruption to the instructor and to fellow students. Cellular telephones, blackberries and other mobile communication tools are not permitted and must be switched off.

SUPPORT AND RESOURCES
Links to information that is not course-specific related to student wellness and safety resources can be found on the Office of the Registrar's website: https://www.ucalgary.ca/registrar/registration/course-outlines.