



UNIVERSITY OF  
CALGARY

**Faculty of Arts**  
**School of Languages, Linguistics, Literatures and Cultures**

JPNS 303-01  
Continuing Japanese II  
Winter 2021  
Synchronous Lectures - M.W. F 12:00-12:50  
Asynchronous weekly activities

**COURSE OUTLINE**

**INSTRUCTOR'S NAME:** Akiko Sharp

**OFFICE HOURS:** 14:00-14:50 On Monday and 10:00-10:50 on Thursday or by appointment

**E-MAIL:** [asharp@ucalgary.ca](mailto:asharp@ucalgary.ca) (*I will respond to e-mails within 48 hs during weekdays.*)

**TELEPHONE NUMBER:** *Please email to Instructor.*

**DESCRIPTION and OBJECTIVES**

This course is a continuation of JPNS301. This course covers Lesson 18-22 of the textbook, Genki II. Through a variety of activities, students will learn how to express their own ideas and to use the language creatively both orally and in writing. In this course, students will learn:

- Further acquisition of Japanese characters, and the development of conversational skills through reading and discussion of selected Japanese texts.
- Structural analysis of speech patterns – casual and formal conversations.

Constant communications among students will be required to maximise learning in this course, therefore students are required to study Japanese at least 1 hour a day and additional hours for preparing for Tests, Quizzes and Assignments to complete this course successfully. Students are required to fully understand all written texts in Genki textbook up to Lesson 17 to follow this course successfully.

In order to create an immersion experience, students are encouraged to use Japanese in class. Usage of English is minimized in this course, in other words, most correspondence and announcements on D2L will be provided in Japanese with some English words to help students to understand key points.

**Prerequisites**

JPNS 301, or consent of the School.

[Note] All university level prerequisites for Japanese language courses must be met with a grade of "C-" or better

**OUTCOMES**

Upon completion of this course, students will be able to: 1) have a better understanding of Japanese culture through learning new grammar, Keigo (Honorific, Humble and Extra-modest expressions. 2) express details of their experiences, 3) read and write 79 new kanji; 5) understand authentic Japanese written texts (about 1000 Japanese characters) at the late beginner level.

**REQUIRED COURSE MATERIALS**

- Genki II : An Integrated Course in Elementary Japanese (Second edition) by Banno, Y. Ikeda, Y. Ohno, C. Shinagawa and K. Tokashiki. The Japan Times ISBN-13: 978-4789014403
- Genki II Workbook (Second edition) ISBN-13: 978-478901441

**Notes:** All Course materials except the textbook and the workbook will be posted in D2L. It is students' responsibility to access to all course related materials.



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#### Technology and other requirements to take this course:

- Camera to take photos of your work and record your performance for communication and evaluation purposes.
- Internet connection
- Papers and pens to write by hand
- Google Drive to share files – Please inform Instructor if you are not able to access to Google in advance.

#### Technology Requirements

<https://elearn.ucalgary.ca/technology-requirements-for-students/>

In order to successfully engage in their learning experiences at the University of Calgary, students taking online, remote and blended courses are required to have reliable access to the following technology\*:

- A computer with a supported operating system, as well as the latest security, and malware updates;
- A current and updated web browser;
- Webcam/Camera (built-in or external);
- Microphone and speaker (built-in or external), or headset with microphone;
- Current antivirus and/or firewall software enabled
- Stable Internet connection

#### RECOMMENDED COURSE MATERIALS

- A Dictionary of Basic Japanese Grammar by Seiich Makino and Michio Tsutsui, The Japan Times.
- The Kodansha Kanji Learner's Dictionary: Revised and Expanded, Kodansha USA.
- Publisher's website Genki-Online (Self-study room): [http://genki.japantimes.co.jp/self\\_en](http://genki.japantimes.co.jp/self_en)

#### COURSE NOTES

##### Important Dates:

- The first class : Monday, January 11 in Zoom. (Last date to drop a class: Thursday, January 21).
- This course is delivered synchronous on Mon. Wed and Fri. from the beginning of the winter 2021 semester.
- Lab classes are mostly asynchronous.
- End of class (also withdraw date): Wednesday, April 14.

##### University Academic Calendar:

<https://www.ucalgary.ca/pubs/calendar/current/academic-schedule.html>

##### General Course Information:

- Students are expected to attend and participate in synchronous sessions.
- Microphones are required for each synchronous Zoom session.
- Camera is required to complete assignments.
- Synchronous classes will not be recorded.
- Be prepared to use Genki textbook in class. Taking notes by hand will help you to memorize words and particularly Kanji.
- Be prepared to use tools and documents anytime in class.
- All course materials are in D2L and students have responsibility to follow the course as indicated in D2L.

##### Guidelines for submitting assignments, Homework and expectations for writing quality:

- All assignments and projects have individual deadlines.
- Listening, Reading, Speaking and Writing skills will be assessed in various ways.
- Quizzes are closed textbook. Once you open a quiz, it will have to be completed within a short fixed time limit.



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- Tests (10% each, 3 in total) are closed textbook and 50 minutes in length. They will be scheduled in a synchronous class period. However, you can request alternative timing before the test date by speaking to your instructor if the timing will not work for you (e.g., childcare or other reasons). No show without prior contact will be subject to zero points.
- Missed Tests and Quizzes cannot be rescheduled.
- There will be appointment-based tests with the instructor on Zoom. Students have responsibility to take those exams at the assigned time. Please email your instructor if the timing will not work for you (e.g., Childcare or other reasons). No show without prior contact will be subject to zero points.
- All course work – assignments, projects and homework have to be done by yourself. Excessive use of online resources and support from someone else will take you to a special arranged meeting with Japanese language instructors for the oral examination. You will be expected to demonstrate competent knowledge of Japanese at your submitted work level to pass this oral examination. This oral examination is a pass/fail basis and will consist of 50% of the grade. – Please read Academic misconduct below.
- Homework will be graded on a pass/fail basis. Due dates are indicated in D2L.

#### Examinations and Tests

<https://www.ucalgary.ca/pubs/calendar/current/g.html>

#### Integrity and Conduct

- <http://www.ucalgary.ca/pubs/calendar/current/k.html>

#### Policy in case of missed or late assignments

- It is NOT possible to make up a missed Test and Quiz except in the case that you have a legitimate reason including a serious accident, illness, and so forth.
- **An email to instructor on or before the day of absence** is necessary to set up a time to take a make-up quiz or test.
- Assignments or projects submitted up to 1 week after the due dates are subject to penalty of 25% deduction. Any late assignments beyond 25% deduction period are subject to penalty of 75% deduction. All assignments should be submitted by the last day of class on Wednesday, April 14 at 11:50 pm (MST).
- Late submission of Homework after individual deadlines is subject to 50% deduction.
- If you will submit after the due date, please email to your instructor to re-open the submission files since all files will be closed on the due date.

#### Class etiquette Course Expectations:

- It is YOUR responsibility to keep up with what you have missed during the class (including homework and assignments) from your own absence.
- Please check the class schedule frequently so as not to miss any upcoming quizzes, tests, and assignments.
- You are required to preview and learn the vocabulary and the grammar sections of the textbook in advance of each class. Recordings and study aid materials will be provided in D2L.
- Synchronous class time + at least additional 60-90 minutes daily study time is required to follow this course. Further time commitment may be required to complete projects for further Japanese language developments.
- You are required to practice Kanji on a daily basis.
- You are strongly encouraged to monitor your learning process in D2L. After class reflection notes and weekly reflection will be assigned to build up online class communities.



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**ASSESSMENT**

Tests	30%
Quizzes (Vocabulary and Kanji)	20%
Oral Test	10%
Assignments and Projects	30%
Homework	10%

**Final Examination:**

There will be no final examination scheduled by the Registrar.

**GRADING SCALE**

A+ 97- 100%	B+ 82 – 87	C+ 68 – 71	D+ 55 – 59
A 92 – 96	B 77 – 81	C 64 – 67	D 50 – 54
A- 88 – 91	B- 72 – 76	C- 60 – 63	F 0 – 49

**INTEGRITY AND CONDUCT**

All members of the University community have a responsibility to familiarize themselves with the Statement on Principles of Conduct, and to comply with the University of Calgary Code of Conduct and Non-Academic Misconduct policy and procedures (available at: <http://www.ucalgary.ca/pubs/calendar/current/k.html>).

**Academic misconduct**

- Plagiarism** is a serious offence, the penalty for which is an F on the assignment and possibly also an F in the course, academic probation, or requirement to withdraw. Plagiarism exists when:
  - the work submitted or presented was done, in whole or in part, by an individual other than the one submitting or presenting the work (this includes having another impersonate the student or otherwise substituting the work of another for one’s own in an examination or test);
  - parts of the work are taken from another source without reference to the original author;
  - the whole work (e.g., an essay) is copied from another source, and/or
  - a student submits or presents work in one course which has also been submitted in another course (although it may be completely original with that student) without the knowledge of or prior agreement of the instructor involved.

While it is recognized that scholarly work often involves reference to the ideas, data and conclusions of other scholars, intellectual honesty requires that such references be explicitly and clearly noted.”

Plagiarism occurs not only when direct quotations are taken from a source without specific acknowledgement but also when original ideas or data from the source are not acknowledged. A bibliography is insufficient to establish which portions of the student’s work are taken from external sources; footnotes or other recognized forms of citation must be used for this purpose.

- Cheating** at tests or examinations includes but is not limited to dishonest or attempted dishonest conduct such as speaking to other candidates or communicating with them under any circumstances whatsoever; bringing into the examination room any textbook, notebook, memorandum, other written material or mechanical or electronic device not authorized by the examiner; writing an examination or part of it, or consulting any person or materials outside the confines of the examination room without permission to do so, or leaving answer papers exposed to view, or persistent attempts to read other students' examination papers.

- Other academic misconduct** includes, but is not limited to, tampering or attempts to tamper with examination scripts, class work, grades and/or class records; failure to abide by directions by an instructor regarding the individuality of work handed in; the acquisition, attempted acquisition, possession, and/or distribution of examination materials or information not authorized by the instructor; the impersonation of another student in an examination or other class assignment; the falsification or fabrication of clinical or laboratory reports; the non-authorized tape recording of lectures.

- Any student who voluntarily and consciously aids another student in the commission of one of these offences is also guilty of academic misconduct.



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#### **INTELLECTUAL PROPERTY AND COPYRIGHT LEGISLATION**

Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may not be reproduced, redistributed or copied without the explicit consent of the instructor. All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (<https://www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf>) and requirements of the Copyright Act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy.

#### **FREEDOM OF INFORMATION AND PRIVACY (FOIP) ACT**

Graded assignments will be retained by the Department for three months and subsequently sent for confidential shredding. Final examinations will be kept for one calendar year and subsequently sent for confidential shredding. Said material is exclusively available to the student and to the department staff requiring to examine it. Please see <https://www.ucalgary.ca/legalservices/foip> for complete information on the disclosure of personal records.

#### **ACADEMIC ACCOMMODATIONS**

It is the student's responsibility to request academic accommodations according to the University policies and procedures listed below. The student accommodation policy can be found at: <https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations>.

Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities (<https://www.ucalgary.ca/policies/files/policies/procedure-for-accommodations-for-students-with-disabilities.pdf>.)

Students needing an Accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to their Instructor or the Department Head/Dean or to the designated contact person in their Faculty.

#### **FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES**

Have a question, but not sure where to start?

The Arts Students' Centre is the overall headquarters for undergraduate programs in the Faculty of Arts. The key objective of this office is to connect students with whatever academic assistance they may require.

In addition to housing the Associate Dean (Undergraduate Programs and Student Affairs) and the Associate Dean (Teaching, Learning & Student Engagement), the Arts Students' Centre is the specific home to:

- Program advising
- Co-op Education Program
- Arts and Science Honours Academy
- Student Help Desk

Location: Social Sciences Room 102

Phone: 403-220-3580

Email: [ascarts@ucalgary.ca](mailto:ascarts@ucalgary.ca)

Website: [arts.ucalgary.ca/undergraduate](http://arts.ucalgary.ca/undergraduate).

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at 403-210-ROCK [7625] or visit them at the MacKimmie Block.

Contacts for the Students' Union Representative for the Faculty of Arts: [arts1@su.ucalgary.ca](mailto:arts1@su.ucalgary.ca), [arts2@su.ucalgary.ca](mailto:arts2@su.ucalgary.ca), [arts3@su.ucalgary.ca](mailto:arts3@su.ucalgary.ca), [arts4@su.ucalgary.ca](mailto:arts4@su.ucalgary.ca).



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#### **INTERNET AND ELECTRONIC COMMUNICATION DEVICES**

Devices such as laptops, palmtops and smartbooks are allowed provided that they are used exclusively for instructional purposes and do not cause disruption to the instructor and to fellow students. Cellular telephones, blackberries and other mobile communication tools are not permitted and must be switched off.

#### **SUPPORT AND RESOURCES**

Links to information that is not course-specific related to student wellness and safety resources can be found on the Office of the Registrar's website: <https://www.ucalgary.ca/registrar/registration/course-outlines>.