



UNIVERSITY OF
CALGARY

Faculty of Arts
School of Languages, Linguistics, Literatures and Cultures

JPNS 303-02
Continuing Japanese II
Winter 2023

Lectures (In-person) : Mon/Wed/Fri 11:00am–11:50am
Location: CHD 428

Lab : Tue 11:00am–11:50am

COURSE OUTLINE

INSTRUCTOR'S NAME: Yoko Kodama

OFFICE LOCATION: CHC214

OFFICE HOURS: Mon. & Wed. 14:00-14:50 or by appointment

E-MAIL: yykodama@ucalgary.ca

**Your instructor will reply to your email within 48hours during weekdays.*

OFFICE TELEPHONE NUMBER: 403-220-5302 **No answering machine. Email is preferable.*

DESCRIPTION

JPNS303: Continuing Japanese II (the second half of "Continuing Japanese") is the course for the second-year learners in our Japanese program and continuation of JPNS301. Textbook Genki II Lesson 18-23 (both Conversation & Grammar and Reading & Writing) will be covered. Students will comprehensively build communication competencies across all four skill areas-listening, speaking, reading, and writing. Emphasis has been placed on balancing accuracy, fluency, and complexity.

[Prerequisites] Japanese 301 or consent of the School

[Note] All university level prerequisites for Japanese language courses must be met with a grade of "C-" or higher.

OBJECTIVES

The main objective of this course is to build up four basic skills in Japanese: listening, speaking, reading and writing.

OUTCOMES

At the completion of this course, you will be able to 1) demonstrate correct usage of basic and intermediate grammar, including potential and volitional forms of verbs, noun modifications, conditionals and some conjectures; 2) comprehend conversations on familiar topics spoken in a natural speed; 3) read and write 79 new kanji; and 4) write coherent paragraphs.

REQUIRED COURSE MATERIALS **Digital version is NOT allowed in this course.*

- GENKI II Textbook: An Integrated Course in Elementary Japanese [Third Edition] by E. Banno, Y. Ikeda, Y. Ohno, C. Shinagawa. K.Tokashiki. The Japan Times ISBN: 978-4-7890-1732-9
- GENKI II Workbook: An Integrated Course in Elementary Japanese [Third Edition] by E. Banno, Y. Ikeda, Y. Ohno, C. Shinagawa. K.Tokashiki The Japan Times ISBN: 978-4-7890-1733-6

[Notes] All Course materials except the textbook and workbook will be posted on D2L. It is students' responsibility to access to all course related materials.

Technology and other requirement to take this course:

- Camera to take photos of your work and record your performance for communication and evaluation purposes.
- Internet connection



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- Papers and pens to write by hand
- Video messaging App "Loom" *Loom Basic is free. *Loom Pro is also free for education.
<https://www.loom.com/education>
- Audio App "OTO Navi" (Audio Player for Genki Textbook) *Free with textbook purchase
<https://bookclub.japantimes.co.jp/en/book/b491927.html>

RECOMMENDED COURSE MATERIALS

- A Dictionary of Basic Japanese Grammar by Seiichi Makino and Michiko Tsutsui, The Japan Times.
- Kenkyusha's New Collegiate Japanese-English Dictionary, Kenkyusha.
- The Kodansha Kanji Learner's Dictionary: Revised and Expanded, Kodansha USA.
- Publisher's website Genki-Online (Self-study room): http://genki.japantimes.co.jp/self_en

COURSE NOTES

[Important dates]

- The first class: Monday, January 9
- The last day to drop: Thursday, January 19
- The last day to add/swap: Friday, January 20
- The last class & last day to withdraw: Wednesday, April 12
- Term Break (No class): Sunday, February 19 - Saturday, February 25
- Recognized Holidays (University closed):
 - Sunday, January 1 New Year's Day
 - Monday, February 20 Alberta Family Day
 - Friday, April 7 Good Friday
 - Monday, April 10 Easter Monday
- All other relevant dates will be included in the Course Schedule and the instructions on D2L.

TEST/PROJECT DUE DATES

- Dates are not expected to change, but it may happen under extraordinary circumstances.
- The instructor will be available to answer questions via e-mail from 9 am to 4 pm on the day when the assignment is due. (The response may be delayed depending on the teaching hours and the volume of the emails on that day.)

February 7 (Tue)	Test 1-A (online) * Access: 10am -10pm
February 8 (Wed)	Test 1-B (in-class)
February 17 (Fri)	Due 11:00am: Project 1 Writing Assignment *In-person
March 7 (Tue)	Test 2-A (online) * Access: 10am -10pm
March 8 (Wed)	Test 2-B (in-class)
March 10 (Fri)	Due 11:00am: Project 1 Presentation *Live-presentation In-class: Project 1 Presentation (live)
March 13 (Mon)	Due 11:50pm: Project 1 Peer Reflection *By Jamboard
March 20 (Mon)	Oral/Speaking Test (by Appointment) *In-class
March 22 (Wed)	Oral/Speaking Test (by Appointment) *In-class Due 3:00pm: Project 2 Writing Assignment *CHC214
March 24 (Fri)	Oral/Speaking Test (by Appointment) *In-class
April 5 (Wed)	Due 9:00am: Project 2 Presentation Video *By D2L In-class: Project 2 Presentation (videos)
April 11 (Tue)	Test 3-A (online) * Access: 10am -10pm Due 11:50pm: Project 2 Peer Reflection *By Jamboard
April 12 (Wed)	Test 3-B (in-class)



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[General Course Information]

- Lectures are delivered in-person on Monday, Wednesday and Friday at 11:00-1:50am for this course. These lectures will give students opportunities to have further understanding of the new materials, practice new grammar points and review grammar points from previous lecture by speaking and listening to the instructor as well as interacting with other students.
- Labs are scheduled on Tuesdays for this course. Students must access the tasks online during their lab time and complete them before the due. Online portions of the unit tests will be assigned during the lab, as well.
- Your university email will be used to correspond in this course, so you must check it regularly.
- D2L will be used to distribute all course materials and information. It is the students' responsibility to check all course related information on D2L and complete all the tasks in time.

[Participation]

- This course is in-person course and students must attend the lectures.
- "Participation" here includes regular attendance, active participation during the lecture, and preparation for the coming lectures including homework and daily practice. These (regular attendance, active participation, and preparation) are essential to maximize one's language learning and complete this course successfully.
- During the lectures, students are expected to make voluntary remarks/responses and actively participate in the pair/group work.
- Participation (5%) will be evaluated by the instructor based on the instructor's observation during the class and student's self-reflection.

[Policy in case of missed or late for any graded coursework]

- When you are missing or can't complete any graded coursework such as tests and assignments in time with a legitimate reason, you must communicate with your course instructor PRIOR to the event or the deadline. Failing to do that will result in no make-up or extension (=a grade of 0).
- When you need to submit your coursework after the original due date, 1. ask your instructor by email to re-open the submission file such as Dropbox since it might be closed after the original due date, and 2. Let your instructor know by email that you submitted your work so that your instructor don't miss marking it.
- When you can't physically submit your coursework on time in class due to your absence, you must submit your work electronically (via D2L Dropbox if there is, otherwise by email) before the deadline. Failing to do that will result in late submission with deduction in the grade or a grade of 0.

[Guidelines for tests/quizzes/assignments]

Unit Tests

There are 3 unit tests and these are CLOSED textbook. Each Test consists of 2 sections (A & B); A online section(Listening/Grammar focused) and B in-class section(Reading comp./Kanji/Sentence writing focused). The online section of the tests will be scheduled on Tuesday(Lab) via D2L quiz. These tests are open for a regular test length + an additional 50% extension (Ex.30min. + 15min.=45min.) to allow for any technology issues that may arise. You have only ONE attempt, and once you start a test, you must complete it within a fixed time limit. However, you can choose when to start your test within 12-hour access window(10am-10pm). The in-class section of the tests are 25-min. length and will be completed in-class during the regular lecture hours. For all the unit tests, extensions of the accessing time(online test only) and make-ups are NOT allowed, unless you have a legitimate reason including a serious accident, illness, and so forth.



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Oral/Speaking Test

Oral/Speaking test is a solo(/pair) interview-style test and will be scheduled mainly during the class by appointments. More details will be provided later in the course. Make-ups and alternative date/time are NOT allowed, unless you have a legitimate reason including a serious accident, illness, and so forth.

Quizzes

These quizzes are CLOSED textbook via D2L quiz. Once you start a quiz, you must complete it within a short, fixed time limit. However, you have an UNLIMITED number of attempts before the due date. The questions will be shuffled and switched each time you attempt, and you must repeat each quiz 5 TIMES minimum even if you score 100% for the first time for your better understanding. Make-ups and extensions of the accessing time are NOT allowed, unless you have a legitimate reason including a serious accident, illness, and so forth.

Projects

These 2 projects are take-home projects and have three main components (writing assignments/ presentations/ peer reflections). All these tasks must be handed in by the deadline in-person or via D2L or other type of tools such as Jamboard. The extension of the deadlines is NOT allowed, unless you have a legitimate reason including a serious accident, illness, and so forth. Late submissions will be accepted for only writing assignments and presentations up to 5 days and subjected to a 10% deduction per every 24 hours. No submission will be accepted if more than 5 days have past and will result in a grade of zero, unless you have a legitimate reason including a serious accident, illness, and so forth.

Other course tasks (Including Lab tasks and Homework)

For Kanji Practice, you will complete the provided Kanji Practice Notebook and submit it on the days of each Test B (3 times in total) by the deadlines in-person. The extension of the deadlines is NOT allowed, unless you have a legitimate reason including a serious accident, illness, and so forth.

Reading Recording will be submitted by the deadline via D2L. The extension of the deadlines is NOT allowed, unless you have a legitimate reason including a serious accident, illness, and so forth. Late submissions will be accepted up to 3 days (24 hours x 3) and subjected to a 50% deduction. No submission will be accepted if more than 3 days have past and will result in a grade of zero, unless you have a legitimate reason including a serious accident, illness, and so forth.

The quiz tasks here (6 Grammar Quizzes) are delivered via D2L quiz. Once you start a quiz, you must complete it within a short, fixed time limit. However, you have an UNLIMITED number of attempts within 24-hour (or longer) access window. Use of textbook during these quizzes are permitted. Make-ups and extensions of the accessing time are NOT allowed, unless you have a legitimate reason including a serious accident, illness, and so forth.

All other course tasks here (6 Reading & Writing practice, 6 Dictation/Listening practice, and 2 Self-reflection Log entries) will be graded on a pass/fail basis and must be handed in by the deadline in-person, via D2L or other type of tools such as Jamboard. The extension of the deadlines is NOT allowed, unless you have a legitimate reason including a serious accident, illness, and so forth.

[Course expectations]

- It is YOUR responsibility to check the class schedule and all the information on D2L frequently so as not to miss any upcoming coursework.
- It is YOUR responsibility to read well and follow the coursework instructions provided on D2L. Submissions without following instructions fully will result in a grade of zero or some deduction.
- It is YOUR responsibility to keep up with what you have missed during the class (including assignments) from your own absence.
- On top of 3-hour lecture time per week, 60-90 minutes daily self-study is required to follow this course successfully. Further time commitment may be required to complete projects and assignments.



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- You are required to learn new vocabulary prior to each lesson and the targeted grammar points prior to each class.
- You are required to keep practicing *kana*, *Kanji* and new vocabulary on a daily basis.
- You are strongly recommended to use the audio study aid that comes with the textbook/workbook when you self-study. Other study aid materials will be provided in D2L.
- You are strongly encouraged to monitor your learning process in D2L. Self-reflection task might be assigned to improve student's learning experience.

ASSESSMENT

Grade weight

*There will be **No Final Examination** scheduled by the Registrar.

[37%] Tests :

[30%] 3 Unit Tests: [10% x 3]

*Each Test consists of 2 sections (A & B):

A: [7%] Online section(Listening/Grammar focused)

B: [3%] In-class section(Reading comp./Kanji/Sentence writing focused)

[7%] Oral/Speaking test(Interview-style)

[13%] Quizzes :

[6%] 6 Vocab. Quizzes [1% x 6 Lessons]

[6%] 6 Kanji Quizzes [1% x 6 Lessons]

[1%] 2 Review Quizzes [0.5% x 2]

[24%] Projects :

[9%] Project 1 : Writing assignment [4%], Presentation [4%] and Peer Reflection [1%]

[15%] Project 2 : Writing assignment [7%], Presentation [7%] and Peer Reflection [1%]

[21%] Other course tasks (Including Lab tasks and Homework)

[2%] Kanji Practice [0.5% + 0.5% + 1%]

[2%] Reading Recording

[6%] 6 Grammar Quizzes [1% x 6 Lessons]

[3%] 6 Reading & Writing practice [0.5% x 6 Lessons]

[6%] 6 Dictation/Listening practice [1% x 6 Lessons]

[2%] Self-reflection Log [1% x 2 entries]

[5%] Participation **If you miss 1/3 of the classes, you will get no participation points. (Participation= 0%)*

Notes

- Listening, Reading, Speaking and Writing skills will be assessed in various ways.
- Support from someone else and the use of the translating tools are strictly prohibited in completing any coursework. Each student must be the one who creates all the content or complete all the tasks. Please read the **Academic Integrity and conduct** statement below.

GRADING SCALE



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A+ 97-100%	A 92-96.9	A- 88-91.9	B+ 82-87.9	B 77-81.9	B- 72-76.9
C+ 68-71.9	C 64-67.9	C- 60-63.9	D+ 55-59.9	D 50-54.9	F 0-49.9

INTEGRITY AND CONDUCT

All members of the University community have a responsibility to familiarize themselves with the Statement on Principles of Conduct, and to comply with the University of Calgary Code of Conduct and Non-Academic Misconduct policy and procedures (available at: <http://www.ucalgary.ca/pubs/calendar/current/k.html>).

Academic misconduct

Academic Misconduct refers to student behaviour which compromises proper assessment of a student's academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor's expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.

For information on the Student Academic Misconduct Policy and Procedure please visit:

<https://www.ucalgary.ca/legal-services/university-policies-procedures/student-academic-misconduct-policy>

Additional information is available on the Academic Integrity Website at <https://ucalgary.ca/student-services/student-success/learning/academic-integrity>

INTELLECTUAL PROPERTY AND COPYRIGHT LEGISLATION

Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may not be reproduced, redistributed or copied without the explicit consent of the instructor. All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (<https://www.ucalgary.ca/legal-services/university-policies-procedures/acceptable-use-material-protected-copyright-policy>) and requirements of the Copyright Act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy.

FREEDOM OF INFORMATION AND PRIVACY (FOIP) ACT

Graded assignments will be retained by the Department for three months and subsequently sent for confidential shredding. Final examinations will be kept for one calendar year and subsequently sent for confidential shredding. Said material is exclusively available to the student and to the department staff requiring to examine it. Please see <https://www.ucalgary.ca/legal-services/access-information-privacy> for complete information on the disclosure of personal records.

ACADEMIC ACCOMMODATIONS

It is the student's responsibility to request academic accommodations according to the University policies and procedures listed below. The student accommodation policy can be found at:

<https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations> .

Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities:

<https://www.ucalgary.ca/legal-services/university-policies-procedures/student-accommodation-policy>



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Students needing an Accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to their Instructor or the Department Head/Dean or to the designated contact person in their Faculty.

FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES

Have a question, but not sure where to start?

The Arts Students' Centre is the overall headquarters for undergraduate programs in the Faculty of Arts. The key objective of this office is to connect students with whatever academic assistance they may require.

In addition to housing the Associate Dean (Undergraduate Programs and Student Affairs) and the Associate Dean (Teaching, Learning & Student Engagement), the Arts Students' Centre is the specific home to:

- Program advising
- Co-op Education Program
- Arts and Science Honours Academy
- Student Help Desk

Location: Social Sciences Room 102

Phone: 403-220-3580

Email: ascarts@ucalgary.ca

Website: <https://arts.ucalgary.ca/current-students/undergraduate>

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at 403-210-ROCK [7625] or visit them at the MacKimmie Tower.

Contacts for the Students' Union Representative for the Faculty of Arts: arts1@su.ucalgary.ca, arts2@su.ucalgary.ca, arts3@su.ucalgary.ca, arts4@su.ucalgary.ca.

INTERNET AND ELECTRONIC COMMUNICATION DEVICES

Devices such as laptops and tablets are allowed provided that they are used exclusively for instructional purposes and do not cause disruption to the instructor and to fellow students. Cellular telephones, blackberries and other mobile communication tools are not permitted and must be switched off.

SUPPORT AND RESOURCES

Links to information that is not course-specific related to student wellness and safety resources can be found on the Office of the Registrar's website: <https://www.ucalgary.ca/registrar/registration/course-outlines>.