



Faculty of Arts
School of Languages, Linguistics, Literatures and Cultures

JPNS 373
Intermediate Skills in Japanese Writing
Spring 2020
Delivered remotely

COURSE OUTLINE

INSTRUCTOR'S NAME: Akiko Sharp

OFFICE LOCATION: Craigie Hall C 208

OFFICE HOURS: Consultation via email.

E-MAIL: asharp@ucalgary.ca

PHONE NUMBER: 403-220-5308

DESCRIPTION

This course is highly intensive and will be delivered remotely in Spring 2020. It is designed for students who have a background of basic Japanese grammar, the equivalent level of the first half of Genki book 2 (Japan Times). Students will be expected to be able to read and understand simple written Japanese, around 200 Kanji in texts.

The course focuses on improving Japanese writing skills and also emphasises peer learning. To become an independent Japanese language user, it is important for learners to have sufficient amount of time to practice using basic grammar points that are taught at Beginners' levels.

First, students will discuss topics with peers (in pairs and in groups) to help each other to expand ideas related to given topics. Questions regarding each topic and vocabulary lists along with grammar points that have been already introduced are given to students gradually to help them to develop arguments that they will express in writing. Written texts are also introduced to strengthen students' vocabulary and grammar. Topics are purposefully selected to motivate students to express their thoughts. Throughout the course, students are required to read and write Japanese constantly.

Prerequisite

JPNS301 or consent of the School. All university level prerequisites for Japanese language courses must be met with a grade "C" or better.

OBJECTIVES

Students will

- Be exposed to variety of Japanese written texts.
- Expand vocabulary and expressions based on specific topics.
- Reinforce basic grammar and learn expressions that are commonly used in Japanese texts through readings.
- Improve their writing skills through daily writing exercises.
- Gain confidence using Japanese.

OUTCOMES

Students will

- Be able to express their thoughts about topics.
- Be able to communicate comfortably with peers in spoken Japanese.
- Be able to respond to their peers comfortably in writing.
- Enjoy writing in Japanese and appreciate how learning foreign languages help us to understand different cultures.



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DISTRIBUTION OF GRADES

Test & Quizzes	40%
Writing Assignments	30%
Presentation	20%
Daily Reflection	10%

There will be NO final exam for this course.

GRADING SCALE

A+ 97- 100%	B+ 82 - 87	C+ 68 - 71	D+ 55 - 59
A 92 - 96	B 77 - 81	C 64 - 67	D 50 - 54
A- 88 - 91	B- 72 - 76	C- 60 - 63	F 0 - 49

REQUIRED TEXTS

Supplementary handouts need to be downloaded and printed from D2L prior to each class. Please have Genki I & II ready for each class.

- Genki I & II: An Integrated Course in Elementary Japanese (Second edition) by Banno, Y. Ikeda, Y. Ohno, C. Shinagawa and K. Tokashiki. Pub. The Japan Times

RECOMMENDED TEXTS AND MATERIALS

- A Dictionary of Basic Japanese Grammar by Seiichi Makino and Michio Tsutsui, The Japan Times.
- The Kodansha Kanji Learner's Dictionary: Revised and Expanded, Kodansha USA; Exp Rev Bl edition (May 31, 2013)

POLICY:

For Spring 2020 due to Covid-19, this course POLICY is modified from regular Japanese course policies accordingly. Please let the instructor know immediately if you cannot meet the deadlines on the detailed schedule.

Attendance

- **You are expected to attend every class.**

Assignments

- All assignments must be done by yourself.
- You are required to submit all homework and assignments **by deadlines indicated on D2L**. Please email the instructor if you are not able to submit on time for any reasons.
- **An email to the instructor on or before the day of absence** is necessary if you intend to submit your assignment late due to excused absences, such as illness, a serious accident, or personal tragedy.

Makeups

- It is NOT possible to make up a missed Test and Quiz except in the case that you have a legitimate reason.
- **An email to instructor no later than on the day of absence is necessary to set up a time to take a make-up quiz or test.**



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COURSE EXPECTATIONS

- PLEASE be punctual. – PLEASE log in Zoom 5 – 10 minutes prior to each class.
- PLEASE save your time for class during planned instructional time (on Monday, Wednesday and Friday, from May 6 to 27 / 13:00 – 16:45).
- It is YOUR responsibility to keep up with what you have missed during the class (including homework and assignments) from your own absence.
- Please check the class schedule frequently, so as not to miss any upcoming quizzes, tests, and assignments.

[Note]

- **Your University email will be used to correspond in this course. Please check your email regularly.**
- **D2L will be used to distribute information. It is YOUR responsibility to check all course related information on D2L.**
- **Zoom will be used to meet and give lectures unless otherwise stated.**
- **We would like the learning environment to be a close to face-to-face setting. PLEASE turn your camera on when you attend class. If you have problems to do so, please contact your instructor.**
- **Please bring to the attention of your instructor any problems you may be having in continuing this course so that issues can be dealt with before they become serious.**

ACADEMIC MISCONDUCT

1. **Plagiarism** is a serious offence, the penalty for which is an F on the assignment and possibly also an F in the course, academic probation, or requirement to withdraw. Plagiarism exists when:

- a) the work submitted or presented was done, in whole or in part, by an individual other than the one submitting or presenting the work (this includes having another impersonate the student or otherwise substituting the work of another for one's own in an examination or test);
- b) parts of the work are taken from another source without reference to the original author;
- c) the whole work (e.g., an essay) is copied from another source, and/or
- d) a student submits or presents work in one course which has also been submitted in another course (although it may be completely original with that student) without the knowledge of or prior agreement of the instructor involved.

While it is recognized that scholarly work often involves reference to the ideas, data and conclusions of other scholars, intellectual honesty requires that such references be explicitly and clearly noted."

Plagiarism occurs not only when direct quotations are taken from a source without specific acknowledgement but also when original ideas or data from the source are not acknowledged. A bibliography is insufficient to establish which portions of the student's work are taken from external sources; footnotes or other recognized forms of citation must be used for this purpose.

2. **Cheating** at tests or examinations includes but is not limited to dishonest or attempted dishonest conduct such as speaking to other candidates or communicating with them under any circumstances whatsoever; bringing into the examination room any textbook, notebook, memorandum, other written material or mechanical or electronic device not authorized by the examiner; writing an examination or part of it, or consulting any person or materials outside the confines of the examination room without permission to do so, or leaving answer papers exposed to view, or persistent attempts to read other students' examination papers.

3. **Other academic misconduct** includes, but is not limited to, tampering or attempts to tamper with examination scripts, class work, grades and/or class records; failure to abide by directions by an instructor regarding the individuality of work handed in; the acquisition, attempted acquisition, possession, and/or distribution of examination materials or information not authorized by the instructor; the impersonation of another student in an examination or other class assignment; the falsification or fabrication of clinical or laboratory reports; the non-authorized tape recording of lectures.

4. Any student who voluntarily and consciously aids another student in the commission of one of these offences is also guilty of academic misconduct.



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COPYRIGHT LEGISLATION

All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (<https://www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf>) and requirements of the copyright act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy.

FREEDOM OF INFORMATION AND PRIVACY (FOIP) ACT

Graded assignments will be retained by the Department for three months and subsequently sent for confidential shredding. Final examinations will be kept for one calendar year and subsequently sent for confidential shredding. Said material is exclusively available to the student and to the department staff requiring to examine it. Please see <https://www.ucalgary.ca/legalservices/foip> for complete information on the disclosure of personal records.

ACADEMIC ACCOMMODATIONS

It is the student's responsibility to request academic accommodations according to the University policies and procedures listed below. The student accommodation policy can be found at: <https://www.ucalgary.ca/access/accommodations/policy>.

Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities (<https://www.ucalgary.ca/policies/files/policies/procedure-for-accommodations-for-students-with-disabilities.pdf>).

Students needing an Accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to their Instructor or the Department Head/Dean or to the designated contact person in their Faculty.

FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES

Have a question, but not sure where to start?

The Arts Students' Centre is the overall headquarters for undergraduate programs in the Faculty of Arts. The key objective of this office is to connect students with whatever academic assistance they may require.

In addition to housing the Associate Dean (Undergraduate Programs and Student Affairs) and the Associate Dean (Teaching, Learning & Student Engagement), the Arts Students' Centre is the specific home to:

- Program advising
- Co-op Education Program
- Arts and Science Honours Academy
- Student Help Desk

Location: Social Sciences Room 102

Phone: 403-220-3580

Email: ascarts@ucalgary.ca

Website: arts.ucalgary.ca/undergraduate.

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at 403-210-ROCK [7625] or visit them at the MacKimmie Block.

Contacts for the Students' Union Representative for the Faculty of Arts: arts1@su.ucalgary.ca, arts2@su.ucalgary.ca, arts3@su.ucalgary.ca, arts4@su.ucalgary.ca.



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INTERNET AND ELECTRONIC COMMUNICATION DEVICES

Devices such as laptops, palmtops and smartbooks are allowed provided that they are used exclusively for instructional purposes and do not cause disruption to the instructor and to fellow students. Cellular telephones, blackberries and other mobile communication tools are not permitted and must be switched off.

SUPPORT AND RESOURCES

A link to required information that is not course-specific related to student wellness and safety resources, can be found on the Office of the Registrar's website: <https://www.ucalgary.ca/registrar/registration/course-outlines>.