



UNIVERSITY OF
CALGARY

Faculty of Arts

School of Languages, Linguistics, Literatures and Cultures

REQUIRED TEXTS

In an effort to reduce textbook costs, this course does not have a required textbook. Materials created by the instructor and students from previous semesters are available at: <https://ocw.lms.athabascau.ca/course/view.php?id=134> as Open Educational Resources (OER) under Creative Commons licenses.

Many of the reading and audiovisual materials will be accessed from the UNESCO Sustainable Goals website <http://www.un.org/sustainabledevelopment/es/> with additional materials made available online as the course progresses.

RECOMMENDED TEXTS AND MATERIALS

Collins Spanish Dictionary. Spanish/English. English/Spanish.
Wordreference Dictionary: <http://www.wordreference.com/es/>
Diccionario de la Real Academia Española: <http://www.rae.es/>
Dictionary of Synonyms and Antonyms: <http://www.wordreference.com/sinonimos/>
Emily Spinelly. English Grammar for Students of Spanish. 7th. ed. The Olivia & Hill Press.

COURSE NOTES

The calendar and other information about this course posted on D2L (Desire to Learn) is not binding and can change according to the needs of the class. The final grade for this course will be determined as follows:

Written Assignments. 5%, 10%, 10%, 10% = 35%

The grade assigned will take into consideration:

- Ideas and organization (use of linking words, fluidity...)
- Variety and correct use of the grammatical structures learned during the course
- Variety and correct use of the vocabulary learned during the course, spelling, accents, and punctuation.
- Correct use of MLA citations, references, and general presentation format regarding margins, font, and organization.

In-class Presentations. 3%, 10% = 13%

The first presentation will be in the PechaKucha format, and grade will be assigned on completeness, conciseness, and adherence to the presentation topic and format requirements.

The second presentation grade will take into consideration both the presentation and moderation of a discussion post presentation.

Collaborative Activities. 2%, 4%, 4%, 4% = 14%

The grade assigned for these grouped activities will take into consideration:

- Contribution to the improvement of written assignments.
- Extraction of key topics and creation of complimentary comprehension questions.
- Expansion of materials into spheres of future discussion and consideration.
- Fair and equitable contribution to group activities.
- Considerate and respectful attitude towards peers.

Final Written Assignment. 20%

The grade assigned will take into consideration:

- Adherence to research paper format including introduction, thesis statement, organizational structure, and conclusion.
- Appropriate use of language: grammatical structures, spelling, accents, and punctuation.
- Judicious and appropriate use of references: appropriate selection of peer-reviewed journal and book sources, correct use of MLA citations and references, and general presentation format.



Faculty of Arts

School of Languages, Linguistics, Literatures and Cultures

Course Reflections. 8%

The student will reflect on their learning throughout the course in the form of a diary that will be submitted at the end of the semester.

Class Participation. 10%

Daily attendance is essential to derive the utmost benefit from the course. Lack of attendance may adversely affect your overall performance and may have a negative impact on your final grade. The final grade calculation considers your attendance and active, positive contribution to classes, and constructive collaboration with your peers. The grade for attendance and participation will be assessed as follows:

A (Excellent)

Preparation: Always well prepared.*

Participation: attentive** and always volunteers; always uses Spanish with classmates and instructor; makes the most of each activity or exercise; shows real resourcefulness and imagination when using the language; responds to and engages classmates in a respectful manner; remains critical and open-minded toward target and native culture.

B (Very good)

Preparation: Usually well prepared.

Participation: attentive and frequently volunteers; almost always tries to use Spanish with classmates and instructor; makes the most of each activity or exercise; completes activities and exercises with some imagination and resourcefulness; makes some effort to engage fellow; shows some development of cultural sensitivity.

C (Good)

Preparation: Adequately prepared.

Participation: Attentive and occasionally volunteers; sometimes needs to be reminded to use Spanish with instructor and classmates; responds and completes exercises with minimal imagination; does not engage classmates beyond the minimum requirements for an assignment.

D (Fair)

Preparation: Usually unprepared.

Participation: Makes little effort to participate or complete exercises; rarely tries to use Spanish with the instructor or classmates.

F (Poor)

Preparation: Always unprepared.

Participation: makes no contribution to the class whatsoever.

* Well prepared= you completed all your homework

** Focus on the class. Arriving late, having outside conversations, leaving the room, gathering materials before class is finished, showing a lack of common courtesy.

ACADEMIC MISCONDUCT

1. **Plagiarism** is a serious offence, the penalty for which is an F on the assignment and possibly also an F in the course, academic probation, or requirement to withdraw. Plagiarism exists when:

- a) the work submitted or presented was done, in whole or in part, by an individual other than the one submitting or presenting the work (this includes having another impersonate the student or otherwise substituting the work of another for one's own in an examination or test);
- b) parts of the work are taken from another source without reference to the original author;
- c) the whole work (e.g., an essay) is copied from another source, and/or
- d) a student submits or presents work in one course which has also been submitted in another course (although it may be completely original with that student) without the knowledge of or prior agreement of the instructor involved.

While it is recognized that scholarly work often involves reference to the ideas, data and conclusions of other scholars, intellectual honesty requires that such references be explicitly and clearly noted."

Plagiarism occurs not only when direct quotations are taken from a source without specific acknowledgement but also when original ideas or data from the source are not acknowledged. A bibliography is insufficient to



Faculty of Arts
School of Languages, Linguistics, Literatures and Cultures

establish which portions of the student's work are taken from external sources; footnotes or other recognized forms of citation must be used for this purpose.

2. **Cheating** at tests or examinations includes but is not limited to dishonest or attempted dishonest conduct such as speaking to other candidates or communicating with them under any circumstances whatsoever; bringing into the examination room any textbook, notebook, memorandum, other written material or mechanical or electronic device not authorized by the examiner; writing an examination or part of it, or consulting any person or materials outside the confines of the examination room without permission to do so, or leaving answer papers exposed to view, or persistent attempts to read other students' examination papers.

3. **Other academic misconduct** includes, but is not limited to, tampering or attempts to tamper with examination scripts, class work, grades and/or class records; failure to abide by directions by an instructor regarding the individuality of work handed in; the acquisition, attempted acquisition, possession, and/or distribution of examination materials or information not authorized by the instructor; the impersonation of another student in an examination or other class assignment; the falsification or fabrication of clinical or laboratory reports; the non-authorized tape recording of lectures.

4. Any student who voluntarily and consciously aids another student in the commission of one of these offences is also guilty of academic misconduct.

COPYRIGHT LEGISLATION

All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (<https://www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf>) and requirements of the copyright act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy.

FREEDOM OF INFORMATION AND PRIVACY (FOIP) ACT

Graded assignments will be retained by the Department for three months and subsequently sent for confidential shredding. Final examinations will be kept for one calendar year and subsequently sent for confidential shredding. Said material is exclusively available to the student and to the department staff requiring to examine it. Please see <https://www.ucalgary.ca/legalservices/foip> for complete information on the disclosure of personal records.

ACADEMIC ACCOMMODATIONS

It is the student's responsibility to request academic accommodations according to the University policies and procedures listed below. The student accommodation policy can be found at: <https://www.ucalgary.ca/access/accommodations/policy>.

Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities (<https://www.ucalgary.ca/policies/files/policies/procedure-for-accommodations-for-students-with-disabilities.pdf>).

Students needing an Accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to their Instructor or the Department Head/Dean or to the designated contact person in their Faculty.

FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES

Have a question, but not sure where to start?

The Arts Students' Centre is the overall headquarters for undergraduate programs in the Faculty of Arts. The key objective of this office is to connect students with whatever academic assistance they may require.

In addition to housing the Associate Dean (Undergraduate Programs and Student Affairs) and the Associate Dean (Teaching, Learning & Student Engagement), the Arts Students' Centre is the specific home to:



Faculty of Arts
School of Languages, Linguistics, Literatures and Cultures

- Program advising
- Co-op Education Program
- Arts and Science Honours Academy
- Student Help Desk

Location: Social Sciences Room 102

Phone: 403-220-3580

Email: ascarts@ucalgary.ca

Website: arts.ucalgary.ca/undergraduate.

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at 403-210-ROCK [7625] or visit them at the MacKimmie Block.

Contacts for the Students' Union Representative for the Faculty of Arts: arts1@su.ucalgary.ca, arts2@su.ucalgary.ca, arts3@su.ucalgary.ca, arts4@su.ucalgary.ca.

INTERNET AND ELECTRONIC COMMUNICATION DEVICES

Devices such as laptops, palmtops and smartbooks are allowed provided that they are used exclusively for instructional purposes and do not cause disruption to the instructor and to fellow students. Cellular telephones, blackberries and other mobile communication tools are not permitted and must be switched off.

SUPPORT AND RESOURCES

A link to required information that is not course-specific related to student wellness and safety resources, can be found on the Office of the Registrar's website: <https://www.ucalgary.ca/registrar/registration/course-outlines>.